

ST. JOSEPH ACADEMY
(SJA)

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I. Policy:

It is our policy to provide a safe and healthy learning environment to all children. Containing and preventing the spread of illness is a complex process that requires intervention along multiple aspects of day to day safety practices. This policy includes the process for sick child exclusion. St. Joseph Academy will temporarily exclude a child with a short term injury or possibly contagious illness based on the guidance of the Center of Disease Control (CDC) and the Wisconsin Communicable Disease Chart. St. Joseph Academy requests that parents inform the agency of any health or safety needs that may need to be addressed. Information will be shared with the necessary staff according to the confidentiality policy. Children may return to the Center after an illness once they have recovered and are able to participate in Center activities and/or passes the contagious period for a contagious illness.

II. Procedures:

- A. Classroom staff will perform Daily Health Status Checks. Teaching staff will assess each child's health status for signs and symptoms of illness or injury when the child arrives and throughout the day. Any concerns will be noted and teachers will log the concern in the medical log book.
- B. If the classroom staff suspects a child should be excluded, they will contact the Director or Assistant Director who will confirm the decision. If an exclusion is warranted, the classroom staff will contact the parent to inform them that the child must be picked up within 1 hour. A sick child form will be completed by the classroom staff prior to the parent's arrival outlining when the child is able to return. 1 copy will be given to the parent, the other copy will be given to the Enrollment Coordinator. If the parent is unable to pick up within 1 hour, a fee will be assessed and the child will be moved to the designated sick space until the parent arrives. (Director and/or Assistant Director's Office)
- C. Common sick inclusions could include, but are not limited to:
1. Fever of 100.4 or higher (Children must be fever free without the use of fever reducing medication for 24 hours before they can return)
 2. Two episodes of diarrhea (Children must be diarrhea free for 24 hours before they can return)
 3. Vomiting (Children must be vomit free for 24 hours before they can return)
 4. Unexplained rash (Children may return with a Dr.'s note indicating it is not a communicable disease)
 5. Suspected Conjunctivitis (Children may return with a Dr.'s note indicating the child has been on antibiotics for 24 hours or confirmation that it is not contagious.)
 6. Suspected Bacterial/Viral Infection (This includes but is not limited to Strep, influenza, ear infection, or impetigo) Conjunctivitis (Children may return with a Dr.'s note indicating the child has been on antibiotics for 24 hours or confirmation that it is not contagious.)