

ST. JOSEPH ACADEMY
(SJA)

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Page:	1 of 1

- I. Policy: Employees will successfully complete a Mandated Reporter training within their first week of employment.

Wisconsin law (48.981(2)) requires that any mandated reporter who has reasonable cause to suspect that a child seen by the person in the course of professional duties has been abused or neglected, or who has reason to believe that a child seen by the person in the course of professional duties has been threatened with abuse or neglect and that abuse or neglect of the child will occur, make a report to county CPS or law enforcement.

In addition, Wisconsin law (175.32) requires that any mandated reporter who believes in good faith, based on a threat made by an individual seen in the course of professional duties regarding violence in or targeted at a school, that there is a serious and imminent threat to the health or safety of a student or school employee or the public, make a report to law enforcement.

II. Procedures:

A. Reports of suspected child abuse and neglect can be made to the county where the child resides or to the law enforcement of where the possible abuse and/or neglect occurred. Reports of suspected school violence must be made to law enforcement.

B. Persons making reports in good faith are immune from criminal or civil liability.

C. A person who is mandated to report suspected child abuse or neglect will be informed by the county what action, if any, was taken to protect the health, safety, and welfare of the child who is the subject of the report.

D. Penalty: Persons required to report, who intentionally fail to report suspected child abuse or neglect or threats of school violence may be fined not more than \$1,000 or imprisoned not more than 6 months or both. (s. 48.981(6))

E. Employees are required to notify the President/CEO immediately of any reports.

Approved by:



President/CEO

Date

