

ST. JOSEPH ACADEMY
(SJA)

Department:	Human Resources
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I. Policy:

It is our policy that St. Joseph Academy (SJA) will require employees, to receive weekly COVID-19 Testing.

II. Procedures:

- A. There is no cost for the COVID-19 testing for employees.
- B. Weekly Covid-19 testing will be conducted through a third party agency, SJA employees are required to get tested. Employees who do not comply could face disciplinary action that may result in termination. The CEO/President reserves the right to alter the process when necessary.
- C. Please work with your doctor/physician for any questions you have about the COVID-19 testing or the vaccination. For more information and guidance regarding the vaccination, please visit: <https://www.cdc.gov/vaccines/covid-19/covid19-vaccination-guidance.html>

Approved by:



President/CEO

Date

8/4/23