

Point of Service for Meal Counts (ECEC)

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(SJA)

Department:	Food & Nutrition
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- I. Policy: This policy is to ensure that all children eating breakfast, lunch, and snack are counted at every meal and snack time.

It is our policy to ensure each meal and snack served be claimed for reimbursement and is a complete meal or snack. A complete meal includes all of the required meal pattern components for each meal and snack service type. All meals must follow CACFP meal guidelines.

II. Procedures:

- A. Child or children must be served meals or snacks that contain all required food components and creditable foods.
- B. Child or children must be sitting and participating in the meal service.
- C. The entire meal or snacks served to the child or children must be supplied by the participating Food service program.
- D. Child or children must be served the entire meal or snack while in the program's care.
- E. Meal or snack counts are recorded at the time of service.
- F. Meals or snacks are counted on the attached meal form.
- G. Meals need to be served every 2-3 hours for toddlers and older. Infants eat according to an individualized schedule.

Approved by: 

President/CEO

Date 