

# Student Google Accounts Policy

ST. JOSEPH ACADEMY

Department:	Information Technology
Number:	210.5
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- I. Policy: St. Joseph Academy (SJA) provides access to Google Chromebooks and related Google accounts for use by the students. These resources are available to facilitate the learning process in a supportive school environment and to provide quality learning outcomes for our students. SJA encourages students to become familiar with the use of information technology in the achievement of learning outcomes and personal learning goals.

It is our policy, as a responsible member of the school community, that all students will follow and adhere to the guidelines established below. These guidelines are based on respect, common sense, school rules and procedures, and other State and Federal legislation.

- II. Procedures: For the benefit of all users, students are expected to observe the following:

A. Use of Google Chrome account

It is expected that all students will use their Google account only for school-related activities. Each individual's Google Chrome account must not be used for personal activities such as gaming and downloading other materials not related to school work. Logging on and using these accounts outside of the School grounds is limited to school-related work only.

The Information Technology Department (IT) and School leadership reserve the right to restrict access on the Google Chrome accounts and to block inappropriate content. IT will restrict the use of extensions to aid in reducing the chance that malware will follow a student's profile and potentially infect a Windows-based PC in the School.

B. Role of Parents and Guardians

Parents and guardians are ultimately responsible for setting the standards that their children should follow when using Google accounts at home or away from St. Joseph Academy. Parents and guardians, are responsible for being aware of any and all activity your child may be exposed to when logged onto their Google account.

III. Breach of Rules

Breaches of the Student Google Accounts Policy may result in students being excluded from using the Google Chromebooks and/or other disciplinary action as per the **Behavior Management Plan**. Using these accounts is a privilege and not a right. This privilege can be withdrawn, if necessary, at the discretion of Teachers and Administration at SJA.

Approved by: \_\_\_\_\_

President/CEO

Date

3/29/21

**STUDENT AGREEMENT ACKNOWLEDGEMENT**

I understand that if SJA decides I have broken this Agreement, I may be prevented from using my Google Chrome Account for a specified period of time.

\_\_\_\_\_  
(Student name – Please Print)

\_\_\_\_\_  
Class

\_\_\_\_\_  
(Student signature)

\_\_\_\_\_  
Date

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**PARENT/GUARDIAN AGREEMENT ACKNOWLEDGEMENT**

I understand that the use of my child’s Google Account can provide him/her with valuable learning experiences. I also understand that, although unlikely, his/her Google Account may provide access to information that is illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information must depend upon responsible use by the students.

I give permission for \_\_\_\_\_ to use their Google Account on SJA computers. I understand that students who break the Student Google Accounts Policy may be prevented from using the school’s computers and/or have disciplinary action taken against them.

\_\_\_\_\_  
Parent or Guardian’s name – Please Print

\_\_\_\_\_  
Parent or Guardian’s Signature

\_\_\_\_\_  
Date