

ST. JOSEPH ACADEMY
(SJA)

Department:	Food and Nutrition
Number:	600.8
Effective Date:	September 9, 2014
Review Date:	September 25, 2019
Revised Date:	January 7, 2021
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- I. Policy: To provide a set of uniform standards to follow by SJA food service staff that also is in regulation with state regulations and the Wisconsin Food Code.
- II. Procedure: The following must be observed by all food service staff:
 - A. Approved hair restraints must be worn at all times.
 - B. Name badge must be worn while in the building.
 - C. Closed toe, rubber sole shoes must be worn.
 - D. Dark color pants that are in good condition, clean and no holes should be worn. No jogging pants or sweat attire will be permitted. Shorts may be worn as long as they fall below the knee. No jeans will be worn unless casual dress is allowed.
 - E. Any colored shirt is allowed as long as in good condition and clean with no holes. No tee shirts allowed unless casual dress is allowed.
 - F. An apron is to be worn while on duty.
 - G. All food service staff must follow SJA guidelines for casual dress.
 - H. Nail Polish may not be worn at any time. Fake nails may be worn as long as a single use glove is used at all times.
 - I. Jewelry must be kept at a minimum. No earrings larger than a nickel are permitted. No loose bracelets or watches are permitted. One ring is acceptable on each hand.
 - J. Sweatshirts or long sleeves must not be worn when serving students or when completing food preparation.

Approved by:


President/CEO

Date

